

## MINUTES OF MEETING OF BOARD OF DIRECTORS OF VENTURE PREP

A meeting of the Board of Directors of Venture Prep was duly called on October 19, 2017.

Present at the meeting were:

Drew Bixby - Board President  
Kayla Tibbals - Board Secretary  
Tim Sznewajs - Board Treasurer  
Chuck Born - Board Member  
Loren Kuznetsov - Board Member  
Tina Dixon - English Teacher  
Angie McPhaul - DPS

### *Absent*

Jake Gilmore – Board Member

- I. Board President Bixby formally called the meeting to order.
- II. Approval of October 9 meeting minutes - Board voted to approve. Board Secretary Tibbals made the motion to approve, Board member Born seconded the motion. Unanimous approval. Board member Sznewajs abstained as he was not present for the Oct. 9 meeting.
- III. Principal Quigley provided the Board with an overview of key takeaways from the 2017 SAT data. Board members asked questions on specifics of our data, in particular MGP data, ELL and FRL students and their MGP. Planning this school year's set of goals is a priority for this Fall. Principal Quigley will be sending her draft goals for the school before the November Board meeting. Principal Quigley shared her perspective on the morale in the building and the impact of the scores and SPF on the staff morale. Board expressed a desire to help and reassure the staff and celebrate the successes.
- IV. Financial report - Board Treasurer Sznewajs provided an overview of the budget and the shortfall the school is experiencing given the lower than anticipated enrollment. Board Secretary Tibbals presented on a potential grant writer for the school. Board Secretary Tibbals will initiate next steps.
- V. Teacher Evaluation Framework - Principal Quigley provided the board with a new framework for teacher evaluations. The domains are based on the Marzano Framework for Teaching. This is an ongoing conversation with teachers. Board members asked questions about the consistency and if there is a schedule for evaluations and observations. Tina Dixon spoke to her experience with observations that take place weekly. Board President Bixby asked for a better picture on the data around evaluations in December or January and the student growth and achievement data. For example, is the observation and feedback improving instruction?
- VI. SAC update - Board member Born shared his reflection from the SAC meeting. The goal was to communicate performance to the parents and participants. Member Born asked the participants for feedback on the culture of the school and the rollout with Summit.

Parents expressed their concerns that there is a lot of technology at the school and some students don't have internet at home. The Board is very interested in bringing parents of students onto the Board. Principal Quigley talked about how she has already incorporated some of the parent feedback she's received. Board Member Oranski asked about how we can make it clear to parents how they can best communicate with their student's teacher and what the path is that parents are aware of. Principal Quigley talked about the shift to Summit Learning. It's pedagogically advanced and sometimes difficult to describe to families. Board member Born thought it might be advantageous to communicate to parents on why Summit is the right path forward for the school. Board members suggested ways that the school and principal could communicate differently with parents about Summit.

VII. Next steps - President Bixby would like the potential board member and potential grant writer to meet with the Principal prior to the November Board meeting.

VIII. Public comment - Tina shared that the teachers would love to have board members in the classroom and to build relationships with us.

Board President Bixby formally adjourned the meeting.

A handwritten signature in black ink, appearing to read "Drew Bixby", is written over a horizontal line.

Drew Bixby, Board President