

## **MINUTES OF MEETING OF BOARD OF DIRECTORS OF VENTURE PREP**

A meeting of the Board of Directors of Venture Prep was duly called on October 3, 2016.  
Present at the meeting were:

Stephen Dalla Betta  
Tim Sznewajs  
Drew Bixby  
Kayla McGannon  
Jake Gilmore

### **I. Welcome and Introductions**

Board was joined by two venture prep teachers and a prospective board member.

### **II. Board reviewed agenda and approved prior meeting minutes.**

III. Board spent time discussing the school and culture with the teachers who joined the meeting. Behavior issues are down, there is a sense of calm. Infinite campus challenges due to IT issues and staff turnover have been a challenge for the seniors. Satisfaction is high with the building but there is a lack of a gathering place. Have lower enrollment than anticipated. Class sizes in 9th grade are a challenge and ELD support.

### **IV. Finance Update**

Tim Sznewajs provided an overview of the audit report. Two main things were highlighted, one has to do with the new pension liability requirement in the audit. The second point has to do with the basic financial statements and the actual cash in the bank. No issues were identified by the auditor that require board action.

Motion to approve the audit, second - approved unanimously

### **V. Marketing update**

Committee was formed to address a more robust strategy for enrollment. Erin noted that we've been building off of board member expertise for college recruiting. We have a lot of advantages with our local and the ease of transportation. Also using sales force to drive the work we do and using social media more effectively. There will be print material focused to the guidance counselor community and will be used on a limited basis to students with most targeting happening online, paid search, and through Facebook.

### **VI. Executive Coach Update**

Board met with Erin's executive coach, coach discussed their goals and focus, and Board asked questions on the coaching status and continued investment.

### **VII. State of the school update**

Erin provided the board with the 2016-17 leadership goals and started with the academic goals. For instructional goals and teacher evaluation the board asked questions on the metrics and indicators. Erin reviewed the recent student led conferences and fantastic attendance. Board asked questions about accomplishing smart goals and whether the school has what it needs to reach those goals.

Meeting formally adjourned



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Stephen Della Betta, Board President